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**REGULATION OF THE MINISTER OF RESEARCH, TECHNOLOGY, AND
HIGHER EDUCATION OF THE REPUBLIC OF INDONESIA
NUMBER 6 OF 2017
ON
THE STATUTE OF INSTITUT TEKNOLOGI KALIMANTAN
WITH THE GRACE OF GOD ALMIGHTY**

**MINISTER OF RESEARCH, TECHNOLOGY, AND
HIGHER EDUCATION OF THE REPUBLIC OF INDONESIA**

Considering:

- a. whereas in the framework of management and implementation of The Three Pillars of Higher Education in the Institut Teknologi Kalimantan, it is necessary to set up The Statute of Institut Teknologi Kalimantan
- b. whereas in the framework of implementing the provisions of Article 66 paragraph (1) of Law Number 12 of 2012 on Higher Education and Article 29 paragraph (10) Government Regulation Number 4 of 2014 on the Implementation of Higher Education and Management of Higher Education, it is necessary to set up The Statute of Institut Teknologi Kalimantan.
- c. whereas based on the considerations as referred to point a and b, it is necessary to stipulate a Regulation of Minister of Research, Technology and Higher Education on The Statute of Institut Teknologi Kalimantan.

In view of:

1. Law Number 12 of 2012 on Higher Education (State Gazette of the Republic of Indonesia of 2012 Number 158, Supplement to the State Gazette of the Republic of Indonesia Number 5336);
2. Government Regulation Number 4 of 2014 on the Implementation of Higher Education and Management of Higher Education (State Gazette of the Republic of Indonesia of 2014 Number 16, Supplement to the State Gazette of the Republic of Indonesia Number 5500);
3. Presidential Regulation Number 13 of 2015 on The Ministry of Research, Technology and Higher Education (State Gazette of the Republic of Indonesia of 2015 Number 14);
4. The Regulation of the Minister of Education and Culture Number 139 of 2014 on The Guidelines for Statute and Higher Education Organization (State Gazette of the Republic of Indonesia of 2014 Number 1670);
5. The Regulation of the Minister of The Ministry of Research, Technology and Higher Education Number 1 of 2015 on the Inauguration and Dismissal of Rector/Chairman/Director of State University/Higher Education Institution (State Gazette of the Republic of Indonesia of 2015 Number 1) as revised into the Regulation of The Ministry of Research, Technology and Higher Education Number 1 of 2016 on The Revisions of the Regulation of the Ministry of Research, Technology and Higher Education Number 1 of 2015 on the Inauguration and Dismissal of Rector/Chairman/Director of State

University/Higher Education Institution (State Gazette of the Republic of Indonesia of 2016 Number 3);

6. The Regulation of the Ministry of Research, Technology and Higher Education Number 15 of 2015 on the Organization and Governance of The Ministry of Research, Technology and Higher Education (State Gazette of the Republic of Indonesia of 2015 Number 889);
7. The Regulation of The Ministry of Research, Technology and Higher Education Number 40 of 2015 on the Organization and Governance of Institut Teknologi Kalimantan (State Gazette of the Republic of Indonesia of 2015 Number 1797);

HAS DECIDED TO:

Stipulate: THE REGULATION OF MINISTER OF RESEARCH, TECHNOLOGY, AND HIGHER EDUCATION ON THE STATUTE OF INSTITUT TEKNOLOGI KALIMANTAN

CHAPTER I GENERAL REQUIREMENTS

Article 1

In this minister regulation, what is defined as:

1. Institut Teknologi Kalimantan, which is shortened as ITK for the rest of this paper, is an institution of higher education that facilitates academic education programs and may provide vocational education programs in various field of sciences and/or technology and if it meets the requirements, it can organize professional education in accordance with the laws and regulations.
2. The Statute of Institut Teknologi Kalimantan, which is referred as The Statute, is a fundamental regulation on the managing of ITK used as the basis of law making and operational procedures in ITK.
3. Study program is a unit of educational and teaching activity that has curriculum and particular learning method in one field of academic education, professional education, and/or vocational education.
4. Senate is elements of policy making that runs the function of regulation and consideration of the implementation of policy in academic field.
5. Academic Community is an academic society which consists of Lecturers and Students in the campus of ITK.
6. Lecturers are professional teachers and researchers of ITK whose main duty is transforming, spreading, developing sciences, technology, and art through education, research, and society service.
7. Educational Operators are members of society who dedicate themselves and are appointed to support the educational activity in ITK.
8. Students are participants of education registered and are studying in ITK.
9. Rector is the Rector of ITK.
10. Minister is the official minister responsible in higher education field.

CHAPTER II IDENTITY

Article 2

- 1) ITK is a state institution for higher education in the scope of the Ministry of Research, Technology, and Higher Education located in Balikpapan, Kalimantan Timur Province.
- 2) ITK was established on the basis of Presidential Regulation Number 125 of 2014 on Establishment of Institut Teknologi Kalimantan.
- 3) October 6th is set as the anniversary date (*dies natalis*) of ITK.

Article 3

- 1) ITK has an official logo of the picture of 2 (two) black *enggang* birds facing right and left with red and blue wings, yellow beak and orange crest, opened yellow-colored book with golden edges, and green flower crown.
- 2) The logo as referred to in paragraph (1) has following meanings, such as:
 - a. 2 (two) *enggang* birds symbolizes the synergy of leadership, peace, and unity
 - b. red and blue colored wings symbolizes the optimism and professionalism in developing the sciences and technology;
 - c. opened yellow-colored book with golden edges symbolizes qualified sources of sciences and technology; and
 - d. green flower crown symbolizes environmentally-friendly sciences and technology.
- 3) The logo as referred to in paragraph (1) has the following color codes:

No	Logo	Color	Color Code/RGB (Red, Green, Blue)
1	<i>Enggang</i> Bird	Black	R:0; G:0; B:0
		Orange	R:245; G: 130; B:32
		Yellow	R:251; G:208; B:122
		White	R:255; G:255; B:255
		Red	R:239; G:29; B:37
		Blue	R:0; G:103; B:179
2	Opened Book	Golden	R:210; G:171; B:102
		Yellow	R:251; G:208; B:122
3	Crown	Green	R:0; G:166; B:81

- 4) The logo of ITK as referred to in paragraph (1) is as follows:

- 5) Further provisions on the size measurement and the usage of the logo are arranged in the Rector's Regulation.

Article 4

- 1) ITK has a logo consisting of symbols and ITK blue text with the code R:0; G:103; B:179 with a red dot with code R:239; G:29; B:37 and the Institut Teknologi Kalimantan text at the bottom of blue ITK words with code R:0; G:103; B:179.
- 2) The logo as referred to in paragraph (1) is as follows:

- 3) Further provisions on the size measurement and the usage of the logo are arranged in the Rector's Regulation.

Article 5

- 1) ITK has a 4 (four) square flag by ratio in length and width 3: 2 (three to two) in color blue with the code R:0; G:103; B:179 and the color of golden yellow on the left of the flag with code R:210; G:171; B:102 in which there is a writing of INSTITUT TEKNOLOGI KALIMANTAN in white color with code R:255; G:255; B:255, the ITK symbol in the middle of the flag is given the base of a white hexagon shield with the code R:255; G:255; B:255.
- 2) The flag of ITK as referred to in paragraph (1) is as follows:

- 3) Further provisions on the size measurement and the usage of the logo are arranged in the Rector's Regulation.

Article 6

- 1) Department Majors at ITK have rectangle flags with a proportion of length and width 3:2 (three to two) with different basic color for each majors and blue color to the left of the flag with the code R:0; G:103; B:179 which has the word INSTITUT TEKNOLOGI KALIMANTAN in white color with code R:255; G:255; B:255 ITK logo in the middle of the flag based on a white hexagon shield with code R:255; G:255; B:255.
- 2) The flag of ITK as referred to in paragraph (1) is as follows:
 - a. Department of Food and Science Technology and the Maritime is purple with the code R:153; G:0; B:204 with the words JURUSAN SAINS TEKNOLOGI PANGAN DAN KEMARITIMAN in white color with code R:255; G:255; B:255, such as the following picture:

- b. Department of Mathematics and Information Technology is orange color with the code R:246; G:142; B:30 with the writing of JURUSAN MATEMATIK DAN TEKNOLOGI INFORMASI in white color with the code R:255; G:255; B:255 such as the following picture:

 - c. Department of Industrial Technology and Process is red colored with the code R:237; G:20; B:36 with the writing of JURUSAN TEKNOLOGI INDUSTRI DAN PROSES in white color with code R:255, G:255; B:255 such as the following picture:

 - d. Department of Earth Science and Environment is green colored with the code R:0; G:153; B:0 with the writing of JURUSAN ILMU KEBUMIHAN DAN LINGKUNGAN in white color with the code R:255; G:255; B:255, such as the following picture:

 - e. Department of Civil Engineering and Planning is grey colored with the code R:153; G:153; B:153 with the writing of JURUSAN TEKNIK SIPIL DAN PERENCANAAN in white color with code R:255; G:255; B:255, such as the following picture:
- 3) Further provisions on the usage of the flags for each departments are arranged in the Rector's Regulation.

Article 7

- 1) ITK has a 4 (four) square shaped banner with a width of 50 cm (fifty centimeters) and length 100 cm (one hundred centimeters), with blue background with code R:0; G:103; B:179 surrounded by tassel with a width of 10 cm (ten centimeters) in golden yellow colored with code R:210; G:171; B:102 and with white hexagon in the middle with code R:255; G:255; B:255 as well as the ITK logo.
- 2) The banner as referred to in paragraph (1) is as follows:

First Part Education

Article 10

- 1) ITK organizes academic education and can organize vocational education within a number of fields of sciences and/or certain technology.
- 2) Organization of academic education as referred to in paragraph (1) includes undergraduate programs and if it meets the requirements, it can organize master and doctoral programs.
- 3) Organization of vocational education as referred to in paragraph (1) includes a diploma program, and if it meets the requirements, it can organize applied undergraduate programs and applied master's programs.

Article 11

- 1) Providing education in ITK uses academic year which is divided into 2 (two) semesters, namely the odd semester and even semester.
- 2) Each semester consists of at least 16 (sixteen) up to 18 (eighteen) weeks class meetings, including midterm and final term examination.
- 3) Further provisions regarding the academic year are arranged in the Rector's Regulation after obtaining Senate consideration in accordance with the legislation.

Article 12

- 1) The organization of education in ITK is carried out by implementing the Semester Credit System (credits).
- 2) Semester Credit System (SKS) as intended in paragraph (1) is a system unit of the implementation of education by using semester credit units (credits).
- 3) The semester credit units (credits) are measuring time learning activities that are placed on students per week per semester in the process of learning through various forms of teaching.
- 4) The organization of education as intended in paragraph (1) is done in the form of lectures, practicum, and other scientific activities.
- 5) Further provisions regarding the education implementation are arranged in the Rector's Regulation after obtaining Senate consideration in accordance with the legislation.

Article 13

- 1) A curriculum is a set of plans and arrangements regarding graduate learning outcomes, study materials, processes and assessments used as a guideline for the implementation of the Study Program.
- 2) The curriculum as referred to in paragraph (1) is designed, organized, and developed with the involvement of relevant stakeholders and experts with the dynamics of the development

of scientific fields and the needs of students, the community, the job market, and development program.

- 3) The curriculum as referred to in paragraph (1) is developed for each Study Program in reference to the National Standards of Higher Education and ITK vision.
- 4) Evaluation and curriculum development are carried out at least 1 (one) time/once in every 5 (five) years accordingly by necessity.
- 5) Further provisions regarding the curriculum as referred to in paragraph (1) are arranged in the Rector's Regulation after obtaining Senate consideration in accordance with the legislation.

Article 14

- 1) Assessment of student learning outcomes is carried out to monitor the process, progress and improvement of results of student's learning on an ongoing basis.
- 2) Assessment of learning outcomes includes midterm examination, final semester examination, and other scientific assessment forms in accordance with required regulation.
- 3) Evaluation of learning outcomes as referred to in paragraph (3) is stated in the range of:
 - a. the letter A, which is equivalent to number 4 (four);
 - b. the letter AB, which is equivalent to number 3.5 (three point five);
 - c. the letter B, which is equivalent to number 3 (three);
 - d. the letter BC, which is equivalent to the number 2.5 (two commas five);
 - e. the letter C, which is equivalent to number 2 (two);
 - f. the letter D, which is equivalent to number 1 (one); and
 - g. the letter E, which is equivalent to the number 0 (zero).
- 4) Student learning assessment results in each semester are expressed by semester achievement index (GP).
- 5) Student learning assessment results at the end of the Study Program are stated with a cumulative achievement index (GPA).
- 6) Further details regarding the assessment of student's learning results as referred to in paragraph (1) are arranged in the Rector's Regulation after obtaining Senate consideration in accordance with the legislation.

Article 15

- 1) Bahasa Indonesia or Indonesian Language is used as the language of instruction in the administration of Tridharma Perguruan Tinggi in ITK.
- 2) Foreign languages can be used as a language of instruction both in the administration of education as well as in the delivery of knowledge and/or specific skills training to improve the usability and process efficiency of learning in accordance with the required legislation.

Article 16

- 1) Graduation Ceremony is a process of inauguration for graduated students who have completed the entire learning program.

- 2) Graduation Ceremony is held at least 2 (two) times in 1 (one) academic year.
- 3) Further provisions regarding graduation ceremony are regulated by Rector's Regulation.

Article 17

- 1) Registration of new students in the ITK environment is held in accordance with the required legislation.
- 2) ITK may accept transfer students who come from other universities and students on study assignments or study permits according to the provisions of the legislation.
- 3) Student Admissions as referred to in paragraph (1) and paragraph (2) are regardless of sex, religion, race and ethnicity.
- 4) ITK may accept students with disability in accordance with the facilities and infrastructure that are available.
- 5) Foreign students may be enrolled in ITK if they meet the requirements and comply with statutory provisions.
- 6) Further provisions regarding Student Admissions are arranged in the Rector's Regulation after obtaining Senate consideration in accordance with the legislation.

The Second Part Research

Article 18

- 1) Research activities are integrated activities which includes basic research, applied research, development research, and/or industrial research.
- 2) The research as referred to in paragraph (1) is implemented for:
 - a. the attempt to search for and/or find novelty on the content of knowledge, technology, and/or art; and/or
 - b. applying, developing, and re-testing theories, concepts, principles, procedures, methods, and/or models that have become the content in science, technology and/or art.
- 3) Research activities as referred to in paragraph (1) and paragraph (2) are carried out by the Academic Community by complying with academic rules/norms and ethics in accordance with the principle of scientific autonomy.
- 4) Research is published in scientific publishing periodically in domestic accredited or internationally recognized publishing admitted by the Ministry of Research, Technology and Higher Education.
- 5) The results of research conducted by Academic Community to meet the Tridharma of Higher Education must be disseminated in seminars, and/or published, and/or patented, except for the research results that are confidential, disturbing and/or harmful to public interest.
- 6) Research results are published in media easily accessible by the community.
- 7) The results of ITK research are recognized as new discoveries after gaining intellectual property.

- 8) The results of research that has gained intellectual property must be protected in accordance with the provisions of legislation.
- 9) The results of ITK research conducted by lecturers are used to improve the quality of the learning material.
- 10) Further provisions regarding research activities are arranged in the Rector's Regulation after obtaining Senate consideration in accordance with the legislation.

Third Part
Community Service

Article 19

- 1) ITK carries out community service in order to practice and cultivate science and technology to help advancing the prosperity and intellectual life of the nation.
- 2) Community service is carried out by Academic Community individually and/or in groups to apply science, technology, and art, as well as its research results in increasing community empowerment, industrial development and regional development.
- 3) The results of community service are utilized for enrichment of learning and research.
- 4) Results of community service activities are published in media that is easily accessed by the community.
- 5) Further provisions regarding the implementation of community service are arranged in the Rector's Regulation after obtaining Senate consideration in accordance with the legislation.

Fourth part
Code of Ethics and Academic Ethics

Article 20

- 1) ITK has a code of ethics and academic ethics.
- 2) Academic Community members are required to uphold the code of ethics and academic ethics, as well as maintaining ITK's reputation and honor, both inside and outside of ITK environment.
- 3) The ethical code as referred to in paragraph (1) contains about ethics, rights, obligations, prohibitions and punishments for ITK residents.
- 4) Academic ethics as referred to in paragraph (1) contains ethics, rights, obligations, prohibitions, and punishments for ITK Academic Community.
- 5) Further provisions regarding code of ethics and academic ethics are arranged in the Rector's Regulation after obtaining Senate consideration in accordance with the legislation.

Fifth Section
Academic Freedom, Academic Freedom of Speech, and
Autonomy of Science

Article 21

- 1) Each member of Academic Community must strive for the implementation of academic freedom, academic freedom of speech, and supporting scientific autonomy which increase the academic and intellectual excellence.
- 2) Academic freedom is the freedom of the Academic Community to explore and develop science and technology responsibly through the implementation of Tridharma of Higher Education.
- 3) Freedom of academic speech is an authority for professor and/or lecturer who has the authority and scientific authority to express openly and responsibly for everything related to knowledge and branches of science.
- 4) Scientific autonomy is the autonomy of Academic Community in discovering, developing, disclosing, and/or maintaining scientific truth according to the rules, scientific methods, and academic culture.
- 5) The Rector guarantees each member of the Academic Community in exercising academic freedom and freedom of speech responsibly in accordance with statutory provisions, and based on ethics and norms/rules of science.
- 6) In implementing academic freedom and freedom of speech, every member of the Academic Community must:
 - a. strive for activities and their results to be able to improve the academic quality of ITK;
 - b. strive for activities and their results to be beneficial for society, nation, country, and humanity;
 - c. personally responsible for the implementation and results, and their effects on themselves or others;
 - d. do it in a way that is not contrary to religious values, ethical values, and academic rules; and
 - e. not breaking the law and not bothering public interest.
- 7) Academic freedom and academic freedom of speech are used by ITK to:
 - a. protect and maintain intellectual property;
 - b. protect and maintain the wealth of natural, biological, social and cultural diversity;
 - c. increase and/or improve the quality of intellectual property; and
 - d. strengthen the competitiveness of the nation and state.
- 8) Academic Community Members can invite experts from outside ITK to convey thoughts and opinion in accordance with scientific norms and rules in the context of exercising academic freedom and academic freedom of speech in accordance with the required legislation.
- 9) Further provisions regarding academic freedom, academic freedom of speech and scientific autonomy are arranged in the Rector's Regulation after obtaining Senate consideration in accordance with the legislation.

Article 22

- 1) ITK provides diplomas, degrees, certificates of attached diploma (SKPI), and/or certificate of competence to students who have graduated.
- 2) Granting of diplomas, degrees, certificates of attached diploma (SKPI), and/or competency certificates are implemented in accordance with required legislation.
- 3) Further provisions regarding the granting of diplomas, certificates of attached diploma (SKPI) are arranged in the Rector's Regulation in accordance with the legislation.

Article 23

- 1) ITK can give awards to lecturers, Educational Staff, students, and/or those who excel and are dedicated.
- 2) Further provisions regarding the granting of awards as referred to in paragraph (1) are arranged by Rector's Regulation.

CHAPTER IV VISION, MISSION, AND ORGANIZATION

Part One Vision, Mission, and Objectives

Article 24

Vision of ITK: becoming an excellent university and playing an active role in national development through Kalimantan region potential empowerment in the year of 2025.

Article 25

Mission of ITK :

- a. Organize quality Tridharma in tertiary institutions in order to optimize regional potential Kalimantan;
- b. produce graduates who are superior, quality, and virtuous and can contribute to active role in National development; and
- c. build cooperation with stakeholders the interest to empower regional potential in Kalimantan.

Article 26

The objective of ITK:

- a. produce human resources mastering science and technology in the field of natural resources utilization;
- b. contribute to realizing the national energy security that is environmentally friendly through technology innovation;
- c. realize natural resource management technology which drives the economic progress of society;
- d. establish good campus governance (good university governance); and
- e. produce national and international scale research that can be applied for national development.

Article 27

- (1) To achieve the vision, mission, and objectives as they are referred to in Article 24, Article 25, and Article 26, ITK puts together a long-term development plan, strategic plans, and operational plans.
- (2) Long-term development plans include development plans and programs within 25 (twenty five) years.
- (3) The strategic plan is a translation of the long-term plan containing programs and activities for 5 (five) years.
- (4) The operational plan is a translation of strategic plans containing programs and activities for 1 (one) year.
- (5) Further provisions regarding the long-term development plan, strategic plans, and the operational plans referred to in paragraph (2), paragraph (3), and paragraph (4) are regulated by Regulation of The Chancellor in accordance with statutory provisions.

The second section

The organization of ITK

Paragraph 1

General

Article 28

ITK has organs consisting:

- a. Senate
- b. Chancellor
- c. Internal audit unit
- d. Advisory council

Paragraph 2

Senate

Article 29

(1) The Senate as referred to in Article 28 letter a is a functioning organ designation, consideration, and supervision academic policy implementation.

(2) In carrying out the functions as intended in paragraph (1), the senate has the duties and authority:

a. establish policies, norms and codes of academic ethics;

b. supervise:

1. Application of academic norms and code of ethics of Academic Community Members;
2. application of academic provisions;
3. implementation of higher education quality assurance referring to at least National Standard Higher Education;
4. Realization of academic freedom, academic pulpit freedom and scientific autonomy.
5. the implementation of the academic code of conduct; and
6. the implementation of performance appraisal policies of lecturers

c. carry out the process of learning, research, and community service;

d. give consideration and suggest improvement to learning process, research, and service to the community to the Chancellor;

e. give consideration to the Chancellor in terms of opening and closing of Study Programs;

f. give consideration to giving or revocation of titles and academic awards;

g. give consideration to the Chancellor in terms of nominating professors; and

h. provide recommendations to the Chancellor on sanctions against violations of norms, ethics, and academic regulations by the Academic Community.

(3) In carrying out its duties and authorities as referred to in paragraph (2), Senate composes the report of supervisory outcome and delivers it to the Chancellor to be followed up.

Article 30

- (1) The Senate is led by a chairperson and assisted by a secretary.
- (2) Senate membership consists of:
 - a. 1 (one) Lecturer representative from each department;
 - b. Chancellor;
 - c. Vice Chancellor;
 - d. head of program;
 - e. Head of Research Institute, Dedication to Community, and Education Quality Assurance
- (3) Senate members who are from the Lecturer representatives from each department, as referred to in verse (2) letter a, is chosen from Lecturers from each department where they belong.
- (4) The Senate consists of:
 - a. chairman as also member;
 - b. secretary as also member; and
 - c. member.
- (5) Chairman and secretary of the Senate as referred to in verse (4) letter a and letter b are held by members Senate who is not the Chancellor.
- (6) Chairperson, secretary and members of the Senate referred to in verse (4) is determined by the Chancellor.
- (7) The office term of senate members is 4 (four) years and can be reappointed for 1 (one) time position
- (8) The Senate in carrying out its duties may form commission / body of workers as needed.
- (9) Commission / body of workers as referred to in verse (8) is formed in accordance with the needs set by the Senate.
- (10) Further provisions regarding requirements and procedures how to elect senate members from the lecturer representatives as referred to in verse (2) letter a is regulated with senate Rules.

Paragraph 3

The Chancellor

Article 31

(1) The Chancellor as ITK management organ as referred to in Article 28 letter b is an organ which carries out the function of establishing non-academic policies and ITK management for and on behalf of Minister.

(2) The Chancellor as referred to in verse (1) is led by the Chancellor.

(3) In carrying out the functions referred to in verse (1), the Chancellor has the duty and authority:

- a. compose the statutes and their amendments to be proposed to the Minister after obtaining ITK organ approval;
- b. formulate and / or change long-term development plans within 25 (twenty five) years;
- c. formulate and / or change the strategic plans within 5 (five) years;
- d. compose and / or change the working plans and annual budget (operational plans);
- e. manage education, research, and service to the community in accordance with the work plan and annual budget;
- f. appoint and / or dismiss the vice chancellor and the head of the working unit under the Chancellor based on statutory provisions;
- g. impose sanctions on the academics community who violated the norm, ethics, and / or academic regulations based on Senate recommendations;
- h. impose sanctions on lecturers and educational staffs that commit an offense in accordance to the provisions of legislation.
- i. foster and developing lecturers and Educational staffs;
- j. receive, foster, develop, and dismiss students;
- k. manage the ITK budget in accordance with the legislation provisions;
- l. Organize a management information system based on reliable information and communication technology that supports the management of tridarma College, accounting and finance, human resources, students and alumni.

- m. compose and submit accountability reports for the administration of tridharma to minister.
- n. propose the appointment of professors to Minister after receiving Senate consideration;
- o. foster and develop ITK relationships with alumni of the Central Government, the Government Regions, users of the results of tridharma activities of higher degree education, and society; and
- p. maintain security, safety, health, and campus order and work comfort to ensure the smooth running of tridharma activities of higher degree education.

Article 32

- (1) The Chancellor as a managing organ consists of:
 - a. Chancellor and vice-chancellor;
 - b. bureau;
 - c. majors;
 - d. Research institutions, community service and education quality assurance and
 - e. Technical executive unit.
- (2) The organizational structure and work procedures of ITK as is referred to in verse (1) regulated by Regulation Minister of Research, Technology and Higher Education Republic of Indonesia Number 40 of 2015 concerning Organization and Administration of the Institute of Technology Kalimantan (State Gazette of the Republic of Indonesia Year 2015 Number 1797).
- (3) ITK can propose changes in organizational units under the Rector's organs as referred to in verse (2) according to the needs of the Minister.
- (4) Change in the organizational unit referred to in verse (3) is determined by the Minister after receiving approval from the minister who is responsible for the utilization of the state apparatus.

Paragraph 4 Internal Supervisory Unit

Article 33

- (1) Internal Supervisory Unit as referred to Article 28 letter c is an ITK organ carrying out non-academic supervisory functions for and on behalf of the Chancellor.
- (2) In carrying out the functions referred to in verse (1), the Internal Supervisory Unit has Duties and Authorities:
 - a. Establish an internal surveillance program policy of non-academic fields;
 - b. conduct internal supervision of management of education in non-academic fields;
 - c. do a report on the results Internal monitoring; and

d. provide advice and / or consideration regarding improved management of non-academic activities to the Chancellor based on the results of supervision internal.

Article 34

- (1) Internal Supervisory Unit membership consists of 5 (five) people with composition of expertise as following:
 - a. financial Accounting;
 - b. human Resource Management;
 - c. asset management;
 - d. law; and
 - e. management
- (2) Requirements to be appointed as a member of the Internal Supervisory Unit:
 - a. believe and fear God Almighty One;
 - b. loyal to Pancasila and the Law Foundation of the Republic of Indonesia in 1945;
 - c. least educated bachelor;
 - d. the highest age is 61 (sixty one) years for Lecturers and 54 (fifty four) Educational staffs;
 - e. have good morals and high integrity; and
 - f. have a high sense of responsibility towards the future of ITK.
- (3) Internal Supervisory Unit consists of:
 - a. chairman as also member;
 - b. secretary as also member; and
 - c. member
- (4) Members of the Internal Supervisory Unit come from elements namely Lecturers and Educational staffs in the ITK environment.
- (5) Members of the Internal Supervisory Unit as stated referred to in verse (3) is determined by the Chancellor.
- (6) Chairperson, secretary and members of the Internal Supervisory Unit as referred to in verse (3) determined by the Chancellor.
- (7) The term of office members of the Internal Supervisory Unit lasts for 4 (four) years and can be reappointed for 1 (one) office term.
- (8) Further provisions regarding the internal Supervisory Unit regulated by appropriate Chancellor Regulations with the provisions of the legislation.

Paragraph 5

Judiciary Council

Article 35

- (1) The Advisory Council as referred to in Article 28 letter d is an ITK organ carrying out the non-academic field Advisory function and assisting in the development of ITK.
- (2) In carrying out the functions referred to in verse (1), the Advisory Council has the task and authority as follows:
 - a. give consideration to policy Chancellor in the non-academic field;
 - b. formulating suggestions / opinions on policies Chancellor in non-academic fields;
 - c. give consideration to the Chancellor inside managing ITK;
 - d. assist the development of ITK; and
 - e. facilitate ITK with the community and help solve problems encountered by ITK

Article 36

- (1) Members of the Advisory Board consist of 6 (six) people deriving from the elements:
 - a. 1 (one) representative of the regional government;
 - b. 1 (one) person from the representative of community leaders;
 - c. 1 (one) person from the education expert representative;
 - d. 1 (one) person from the alumni representative;
 - e. 1 (one) person from the ITK community service representative; and
 - f. 1 (one) person from the Lecturer representative.
- (2) The Advisory Board consists of:
 - a. chairman as also member;
 - b. secretary as also member; and
 - c. members.
- (3) The chairperson, secretary, and member of the advisory Board as meant in verse (2) are determined by Rector.
- (4) The term office of the Advisory Board lasts for 4 (four) year and can be reappointed.
- (5) Further provisions on terms and conditions as well as the procedures in which the advisory Board is elected are set with the Rector Rules.

CHAPTER V

THE PROCEDURES FOR THE APPOINTMENT AND DISMISSAL OF THE LEADERSHIP OF THE MANAGING ORGAN

The First Section

Appointment

Paragraph 1

Senate Appointment

Article 37

- (1) The Senate Chairperson is elected from and by members.
- (2) The election of the Senate Chairperson is conducted in a Senate meeting.
- (3) The Senate Chair election meeting as intended in verse (2) is led by the oldest Senate member and accompanied by the youngest Senate member.
- (4) Senate Meeting as referred to in verse (2) declared valid if attended by at least 2/3 (two thirds) of all members of the Senate.
- (5) If the Senate meeting as referred to in verse (4) not yet attended by 2/3 (two thirds) of all Senate members, the meeting is postponed for 30 (thirty) minute.
- (6) If after 30 (thirty) minute delay as meant in verse (5) the Senate meeting has not yet attended 2/3 (two-thirds) of all members of the Senate, the meeting is resumed and declared valid.
- (7) The election of the chairman of the Senate as referred to verse (2) is done through deliberation for reaching agreement.
- (8) When deliberation to reach a compromise as meant in verse h (7) cannot be achieved, the election of the Senate chairman is made through voting.
- (9) The meeting attendees shall have at least 2 (two) names of the Senate leader candidates of the present Senate.
- (10) Each member of the Senate shall nominate a potential Senate chairman provided that each member of the Senate has 1 (one) voting rights.
- (11) The candidate with the most votes is determined as the Senate leader.
- (12) the Senate Chairman is elected as referred to in the verse (7) or verse (11) designates one of the members of the Senate as Senate secretary.
- (13) The elected Senate Chairman and the Secretary of the Senate shall be appointed by Rector.
- (14) The term of chairperson and secretary of Senate lasts for 4 (four) years and can be reinstated for 1 (one) time of office term.
- (15) Further provisions on terms and conditions as well as the procedures in which the chairperson of the Senate is elected are governed by the Rules Senate.

Paragraph 2

Appointment Of The Chancellor

Article 38

- (1) Lecturers in the ITK environment can be given additional assignments as Chancellor, vice chancellor, chairman and secretary department, head of laboratory / workshop / studio / garden experiment, chairman and secretary of the Research Institute, Community Service and Quality Assurance Education, and head of the technical executive unit.
- (2) The head of the technical executing unit as intended in verse (1) is the head of the technical execution unit that performs tasks and functions in the field academic.
- (3) Delegation of additional duties as referred to in verse (1) is done where job vacancy is applicable.
- (4) Job vacancy as intended in verse (3) due to: a. term of office expired; and / or b. organizational change.
- (5) The term of office expires as intended on verse (4) letter a includes:
 - a. own application;
 - b. permanent obstruction;
 - c. appointed to another state department;
 - d. was convicted based on a court decision has the power of law to remain commits a criminal act brackets;
 - e. temporarily dismissed from the state department;
 - f. released from office of Dasen;
 - g. have more study assignments or permission to study 6 (six) months in the framework of further study leaving college tridharma duty; and / or
 - h. leave outside the country.
 The adjective remains as meant in the verse (5) letter b includes:
 - a. die;
 - b. an incurable disease resulting in the inability to perform tasks and its obligations are proven by News Employee Health Examination Board Event Civil Affairs or certificate from officials authorized; or
 - c. stop from the top state civil apparatus by own request.
- (6) Organizational changes as referred to in verse (4) letter b includes:
 - a. addition of work units; or
 - b. ITK form changes.

Article 39

- (1) To be appointed as Chancellor, he must fulfill its requirements in accordance with regulatory requirements legislation.
- (2) To be appointed as vice chancellor, chairman and department secretary, chief laboratory / workshop / studio / experimental garden, Chair and Secretary of the Research, Service Institute to the Community and Education Quality Assurance, and the head of the technical implementation unit, a Lecturer must meet the following requirements:

- a. the status of civil servants for officials financial management, staffing, and goods state property and state civil service status for other positions;
- b. has the lowest educational qualifications master for prospective vice-chancellor, Chairman of the Institute Research, Community Service and Education Quality Assurance, chair of department, and department secretary;
- c. believe and fear God Almighty One;
- d. physically and spiritually proven with a certificate of a government doctor who authorized;
- e. willing to be nominated as a candidate for vice-chancellor, chairperson and secretary of department, chief laboratory / workshop / studio garden, chairman and secretary of the Research Institute, Community Service and Guarantee Quality of Education, and the head of the implementing unit stated technicalities in writing;
- f. the highest age is 60 (sixty) years old at when appointed as vice chancellor, chairman and department secretary, chief laboratory / workshop / studio / bun perco baan, Chair and Secretary of the Research Institute, Community Service and Guarantee Quality of Education and head of UPT;
- g. have managerial experience in the environment the lowest college as chairman department or secretary department or equivalent for the vice chancellor and Chair of the Research Institute, Community Service and Guarantee Quality of Education;
- h. occupying academic positions as follows:
 - 1. The lowest head associate professor for office Vice Chancellor; and
 - 2. the lowest lector for the chair position and department secretary, chief laboratory / workshop / studio / garden trial, and Chairperson and Secretary Research Institute, Dedication to Community and Quality Assurance Education, and the head of the implementing unit technical.
- i. have a good employee performance appraisal in the past 2 (two) years;
- j. not undergoing study assignments or permits study more than 6 (six) months in order further studies that leave the task of tridharma university stated in writing;
- k. not currently serving a level discipline sentence moderate or severe;
- l. never convicted based on a decision a court with permanent legal force for committing the act of being threatened minimum sentence of confinement;
- m. have never done such a plagiarism is governed by the provisions of the legislation; and
- n. does not hold positions inside or outside ITK complying with the rules legislation.

Article 40

- (1) Research Energy in ITK environment can was appointed as the prime minister's office / head of the bureau, administrator / section chief, and supervisor / chief sub-divisions or heads of technical implementing units.

- (2) Appointment as referred to in verse (1) is done when there is a vacancy in the department.
- (3) Job vacancy as intended in verse (2) due to:
 - a. term of office expired; and / or
 - b. change in ITK organization.
- (4) The term of office expires as intended verse (3) of a letter is due to:
 - a. permanent obstruction;
 - b. own application;
 - c. temporarily dismissed from the state department;
 - d. appointed to another state department;
 - e. was convicted based on a verdict has the power of law to remain commits a criminal act brackets;
 - f. has been studying for more than 6 (six) months or permission to study in the framework of further study; and / or
 - g. leave outside the country.
- (5) The adjective remains as intended in the verse (4) a letter includes:
 - a. die;
 - b. an incurable disease resulting in the inability to perform tasks and his obligation is evidenced by the letter evidence from a competent official; or
 - c. quit the civil apparatus of the upper country own request.
- (6) Organizational change as intended verse (3) of letter b includes:
 - a. addition of work units; or
 - b. change in ITK form.
- (7) To be promoted to high office prime / bureau chief, administrator / section chief, and the supervisor / sub-head or unit head technical executives, a Research Person must meet the requirements according to the terms legislation.
- (8) To be appointed as the head of the technical execution unit a Research Person must meet requirements:
 - a. to believe and to fear the Most High God Esa;
 - b. loyal to the Pancasila and the Law Constitution of the Republic of Indonesia in 1945;
 - c. undergraduate education;
 - d. age 53 (fifty-three) cans at the time of appointment;
 - e. have good morals and integrity height; and
 - f. have a great sense of responsibility on the future of ITK

Article 41

- (1) The rector is appointed and terminated by the Minister.
- (2) The chancellor's office term lasts 4 (four) years and can be reappointed for 1 (one) time.

Article 42

- (1) Appointment of the Chancellor is carried out through stages:
 - a. selection of prospective candidates;
 - b. screening of candidates;
 - c. candidate selection; and
 - d. appointment
- (2) Stage of selection of prospective Rector candidates as is referred to in verse (1) letter a is carried out with way:
 - a. The Senate forms the most selection committee no later than 5 (five) months before the end of the term Rector position that is currently in office;
 - b. the election committee announced the registration and requirements for prospective Rector candidates;
 - c. Lecturers who meet the requirements as referred to in letter c and wish to follow the screening stage is obliged to register at election committee;
 - d. the selection committee carries out administrative selection to obtain qualified lecturers to become a prospective Rector;
 - e. the election committee said the name would be Rector candidates who meet the requirements at least 4 (four) candidates to the Senate;
 - f. the election committee announced the name will Rector candidates after getting approval Senate;
 - g. if the prospective Chancellor registers less than 4 (four) people, committee extend the registration period of prospective candidates The Chancellor for a maximum of 1 (one) week;
 - h. if after the renewal period of registration as referred to in letter g nominee Rectors registering less than 4 (four) person, the Senate Chairman with the consent of the members The Senate appointed a qualified Lecturer to be enrolled as a potential candidate Rector.
- (3) Further provisions of the election committee as meant in verse (2) letter a is arranged with Senate rules.

Article 43

- (1) The level of screening of such chancellor candidates referred to in Article 42 verse (1) of letter b is made by doing in such a way:
 - a. screening of Rector candidates is done in meetings Senate;
 - b. Senate meeting as meant in letter a is declared valid when attended by at least 2/3 (two-thirds) of the entire Senate;
 - c. prospective Rector relays the vision, mission, work program, and ITK development at before the Senate;
 - d. The Senate evaluates the candidate of the Rector with a deliberate way to reach a compromise to obtain 3 (three) Rector candidates;

- e. when deliberating to reach a consensus as the letter d indicates achieved, selection of Rector candidates by voting;
- f. voting as intended on letter e is provided by condition 1 (one) members of the Senate have 1 (one) vote;
- g. in the case of not yet 3 (three) candidates Chancellor, voting on the day the same for the candidate for the Rector get the same voice; and
- h. The Senate appointed 3 (three) Rector candidates to be presented to the Minister with supporting documents at least 3 (three) months prior to the end of office term of the chancellor.

Article 44

The level of selection and the level of Rector's appointment as referred to in Article 42 verse (1) of letter c and the letter d is in accordance with the rules legislation.

Article 45

- (1) The vice chancellor is appointed and resigned by the Rector.
- (2) The Rector selects and designates 1 (one) Lecturer that meet the requirements for each department vice chancellor.
- (3) The term of office of vice chancellor is 4 (four) years and can be reinstated for 1 (one) time department.
- (4) Further provisions on appointments procedures the vice chancellor is governed by the Rector's Rules.

Article 46

- (1) The chairperson and secretary of the department are appointed and dismissed by the chancellor.
- (2) The department chair is selected from and by the lecturers in the department concerned.
- (3) The selection of the chair of the department is done through a consultation manner to reach agreement by the Lecturers from the department they belong.
- (4) When deliberating for such a negotiation referred to in verse (3) is not achieved, the election of the head of the department is done by a poll vote provided that each Lecturer has 1 (one) voting right.
- (5) The selected department head designates a Lecturer as the secretary of the department.

(6) The chair of the department selected as intended verse (3) or verse (4) and the secretary of the department as meant in verse (5) is determined by the chancellor.

(7) The term of office of chief and secretary of the department shall be 4 (four) years and can be reinstated for 1 (one) time of the term of office.

Article 47

1) Head of laboratory / workshop / studio / garden the experiment was appointed and dismissed by the Chancellor at the suggestion of the head of the department.

(2) The term of office of the head of laboratory / workshop / studio / experimental garden for 4 (four) years and can reappointed for 1 (one) term of office.

Article 48

(1) Chairperson and secretary of the Research, Service Agency to the Community, and Education Quality Assurance are appointed and dismissed by the Chancellor.

(2) The term of office of the chairman and secretary of the Institute Research, Community Service, and Education Quality Assurance for 4 (four) years and can be re-appointed for 1 (one) time period position

Article 49

(1) The head of the technical implementing unit is appointed and dismissed by the Chancellor.

(2) The term of office of the head of the technical implementing unit is 4 (four) years and can be reappointed.

Article 50

(1) The first high position pratama / bureau chief, administrator / head of division, and supervisor / head of subsection are a structural position.

(2) High-ranking pratama / bureau chief, administrator / section head, and supervisor / head of subsections are appointed and dismissed in accordance with statutory provisions.

Paragraph 3

The Appointment of Internal Audit Unit

Article 51

(1) The Chairman and Secretary of the Internal Audit Unit is appointed and dismissed by the Rector.

(2) The term of office of the Chairperson and Secretary of the Internal Audit Unit is 4 (four) years and can be reappointed for 1 (one) term of office.

Paragraph 4

The Appointment of Advisory Council

Article 52

(1) The chairman and secretary of the Advisory Council are appointed and dismissed by the Rector.

(2) The term of office of the chairman and secretary of the Advisory Council is 4 (four) years and can be reappointed.

Part Two

Dismissal

Article 53

(1) Chancellor, deputy chancellor, chairperson and department secretary, head of laboratory / workshop / studio / experimental garden, chair and secretary of the Research Institute, Community Service, and Education Quality Assurance, and the head of the technical implementation unit shall be dismissed from his position because his/her term of service expires.

(2) The Rector may be dismissed before his term ends in accordance with the provisions of the legislation.

(3) Deputy chancellor, chair and secretary of the department, and head of the laboratory / workshop / studio / experimental garden, chair and secretary of the Research Institute, Community Service, and Education Quality Assurance, and the head of the technical implementation unit can be dismissed before their term of office expires because:

- a. his or her own request;
- b. permanent incapacitation
- c. subject to moderate or severe discipline in accordance with statutory provisions;
- d. appointed to another state office;
- e. be convicted based on a court decision that has permanent legal force for committing an act that is threatened with imprisonment;
- f. suspended from public office;
- g. dismissed from a lecturer position;
- h. undergoing study assignments or study permits for more than 6 (six) months in the context of further study leaving the three pillars of higher education; and / or
- i. leave outside the responsibility of the state.

(4) Permanent obstacles as referred to in paragraph (3) letter b include:

- a. passed away;
- b. incurable illness that causes him/her unable to carry out his/her duties and obligations, as evidenced by the Minutes of the Civil Servants' Health Examination Board or a certificate from the authorized official; or
- c. quit the state civil apparatus at his/her own request.

(5) Dismissal of the Rector as referred to in paragraph (1) and paragraph (2) shall be carried out by the Minister in accordance with statutory provisions

In the event of the dismissal of the Chancellor before his/her term ends, the Minister determines the definitive Rector in compliance with statutory provisions.

Article 55

(1) In the event of the dismissal of the vice-rector before his/her term ends as referred to in Article 53 paragraph (3), the Rector appoints and determines the definitive vice-rector to continue the remaining term of the previous vice rector.

(2) The vice-rector who continues the remaining term of office for more than 2 (two) years is counted as 1 (one) term of office.

Article 56

(1) In the event of dismissal of the head of a department before his/her term ends as referred to in Article 53 paragraph (3), a new head of department is elected.

(2) The election of the head of the department as referred to in paragraph (1) shall be carried out in accordance with the provisions in Article 46.

Article 57

(1) In the event of the dismissal of a department secretary before his/her term of office expires as referred to in Article 53 paragraph (3), the Rector appoints and assigns a definitive department secretary according to the proposal of the head of the department to continue the remaining tenure of the previous department secretary.

(2) Department secretary who continue the remaining tenure for more than 2 (two) years are counted as 1 (one) term of office.

Article 58

(1) In the event of the dismissal of the head of the laboratory / workshop / studio / experimental garden before the term of office expires as referred to in Article 53 paragraph (3), the Chancellor appoints and determines the head of the laboratory / workshop / studio / experimental garden to continue the remaining term of the laboratory head / workshop / studio / previous trial garden.

(2) The head of laboratory / workshop / studio / experimental garden that continues the remaining term of office for more than 2 (two) years is counted as 1 (one) term of office.

Article 59

- (1) In the event of the dismissal of the head of the Research Institute, Community Service, and Education Quality Assurance before his/her termination ends as referred to in Article 53 paragraph (3), the Rector appoints and appoints the secretary of the Research Institute, Community Service and Education Quality Assurance as the definitive head of the Institute Research, Community Service and Education Quality Assurance to continue the remaining tenure of the head of the previous Research Institute, Community Service and Education Quality Assurance.
- (2) The head of the Institute for Research, Community Service, and Education Quality Assurance which continues the remaining term of office for more than 2 (two) years is counted as 1 (one) term of office.

Article 60

- (1) In the event of the dismissal of the secretary of the Research Institute, Community Service and Education Quality Assurance before his/her termination ends as referred to in Article 53 paragraph (3), the Rector appoints and appoints the secretary of the Research Institute, Community Service and Definitive Education Quality Assurance to continue the remaining tenure of the Secretary of the Research Institute, Community Service, and Education Quality Assurance before.
- (2) The Secretary of the Research Institute, Community Service, and Education Quality Assurance which continues the remaining tenure of more than 2 (two) years is counted as 1 (one) term of office.

Article 61

The dismissal of high-ranking pratama / bureau chief, administrator / section head, and supervisor / head of subsections is carried out in accordance with statutory provisions.

Article 62

- (1) In the event of the dismissal of the head of the technical implementing unit before his term of office ends as referred to in Article 53 paragraph (3), the Rector appoints the head of the definitive technical implementing unit to continue the remaining term of the previous UPI head's office in accordance with statutory provisions.
- (3) The head of the technical implementing unit who continues the remaining term of office for more than 2 (two) years is counted as 1 (one) term of office.

Article 63

(1) The Chair and secretary of the Senate, the chairman and secretary of the Internal Audit Unit, and the chairman and secretary of the Advisory Council are dismissed from their positions because their term of office expires.

(2) The Chair and secretary of the Senate and the chairman and secretary of the Internal Audit Unit are dismissed before their term ends because:

- a. his or her own request;
- b. permanent incapacitation
- c. appointed to another state office;
- d. subject to moderate or severe discipline in accordance with statutory provisions;
- e. dismissed from a lecturer position if comes from a lecturer position
- f. be convicted based on a court decision that has permanent legal force for committing an act that is threatened with imprisonment;
- g. undergoing study assignments or study permits for more than 6 (six) months in the context of further study leaving the three pillars of higher education; and / or
- h. leave outside the responsibility of the state.

(3) The Chair and secretary of the Advisory Council is dismissed before the term of office expires because:

- a. his/her own request;
- b. permanent incapacitation
- c. subject to moderate or severe discipline in accordance with statutory regulations for those who originate from the state civil apparatus; and / or
- d. convicted based on a court decision that has permanent legal force for committing an act that is threatened by imprisonment.

(4) Permanent incapacitation as referred to in paragraph (2) letter b and paragraph (3) letter b include:

- a. passed away;

b. incurable illness that causes him/her unable to carry out his/her duties and obligations, as evidenced by the Minutes of the Civil Servants' Health Examination Board or a certificate from the authorized official

Article 64

Dismissal of chairman and secretary of the Senate, the chairman and secretary of the Internal Audit Unit, and the chairman and secretary of the Advisory Council is carried out by the Rector.

Article 65

(1) In the event of the dismissal of the chair of the Senate before the end of his term of office as referred to in Article 63 paragraph (2), a new Senate Chair shall be elected.

(2) The election of the chair of the Senate as referred to in paragraph (1) shall be carried out in accordance with the provisions in Article 37.

Article 66

(1) In the event of the dismissal of the Senate secretary before the end of his/her term as referred to in Article 63 paragraph (2), the Rector appoints the definitive Senate secretary to continue the remaining term of the Senate secretary previously at the proposal of the Senate chairman.

(2) The Senate Secretary who continues the remaining term of office for more than 2 (two) years is counted as 1 (one) term of office.

Article 67

(1) In the event of the dismissal of the chairman and secretary of the Internal Audit Unit before his/her term ends as referred to in Article 63 paragraph (2), the Rector appoints and appoints the new chairman and secretary of the Internal Audit Unit.

(2) The Chairperson and the Secretary of the Internal Audit Unit who continue the remaining tenure for more than 2 (two) years are counted as 1 (one) term of office.

Article 68

(1) In the event of the dismissal of the chairman and secretary of the Advisory Council before his term ends as referred to in Article 63 paragraph (3), the Rector appoints and appoints a new chairman and secretary of the Advisory Council.

(2) The Chair and secretary of the Advisory Council which continues the remaining term of office for more than 2 (two) years is counted as 1 (one) term of office.

CHAPTER VI

INTERNAL CONTROL AND MONITORING SYSTEMS

Article 69

The ITK internal control and monitoring system is an integral process of actions and activities carried out continuously by the leadership and all ITK employees to provide adequate confidence in the achievement of organizational goals through effective and efficient activities, the reliability of financial reporting, the security of state assets, and compliance to the provisions of the legislation.

Article 70

(1) The objectives of the ITK internal control and monitoring system are as follows:

- a. to guarantee accountable financial and asset management;
- b. to ensure efficient use of resources; and
- c. ensure the accuracy of data and information resources for decision making.

(2) ITK's internal control and monitoring system is implemented based on the principles of compliance, accountability, transparency, objectivity, honesty and guidance.

(3) The scope of the ITK internal control system covers the academic and non-academic fields.

(4) The scope of the ITK internal monitoring system consists of:

- a. finance;

- b. asset;
- c. staffing;
- d. law; and
- e. management.

(5) The ITK internal control and monitoring system is intended to assist the leadership of the ITK in carrying out independent audit of the ITK implementation process, as well as providing consultations, recommendations and proposals for continuous improvement.

(6) ITK's internal control and monitoring system includes the coordination of the audit carried out by other auditors

(7) The implementation of the ITK internal control and monitoring system is coordinated by the ITK Internal Audit Unit.

(8) Further provisions regarding the ITK internal control and monitoring system and the mechanism of its application as referred to in paragraph (1) shall be regulated by the Rector's Regulation in accordance with the provisions of the legislation.

CHAPTER VII

LECTURERS AND EDUCATIONAL STAFF

Article 71

(1) ITK employees consist of Lecturers and Educational Staff.

(2) Appointment and dismissal, position, rights, and obligations of ITK employees as referred to in paragraph (1) are determined in accordance with statutory provisions.

(3) ITK plans the needs of employees, recruits, develops, and sets the pattern of career guidance for Lecturers and Education Personnel in accordance with statutory provisions.

Article 72

(1) ITK lecturers consist of:

- a. Permanent lecturer; and
- b. Non-permanent lecturer.

(2) Permanent Lecturers as referred to in paragraph (1) letter a are Lecturers who work full time as permanent educators at ITK.

(3) Non-permanent lecturers as referred to in paragraph (1) letter b are Lecturers who work part time as non-permanent educators at ITK.

Article 73

Educational Staff in ITK consists of:

- a. certain functional positions; and
- b. general functional position.

CHAPTER VIII

STUDENTS AND ALUMNI

Article 74

(1) Students are learners who enrolled in one of the study program in ITK.

(2) ITK students are entitled to:

- a. get education and teaching services and supporting facilities to ensure a smooth learning process;
- b. use academic freedom responsibly in asking and acquiring knowledge in accordance with the norms and ethics that apply in the academic environment;
- c. utilize ITK facilities and other support services available for the smooth learning process;
- d. obtain guidance from the lecturers who are responsible for the completion of their studies;
- e. obtain information services related to their chosen Study Program as well as the results of their studies;

- f. complete studies earlier than the scheduled according to their abilities and in accordance with statutory provisions;
 - g. obtain welfare services in accordance with statutory provisions;
 - h. obtain administrative services in accordance with statutory provisions;
 - i. move to another university or other study program;
 - J. obtain special services for students with disabilities; and
 - k. participate in student organizations activities within ITK.
- (2) ITK students are required to:
- a. comply with all educational norms, rules and regulations that apply at ITK;
 - b. participate in bearing the costs of providing education in accordance with their abilities as regulated by the Rector Regulation;
 - c. uphold ITK's image and honor; and
 - d. participate in maintaining and protecting ITK facilities.
- (3) Students who violate the obligations as referred to in paragraph (2) are subject to sanctions in accordance with the provisions of the legislation.
- (4) Further provisions regarding the rights, obligations and sanctions of students are regulated by the Rector Regulation.

Article 75

- (1) In the context of developing students' talents, interests, skills and personalities, student organizations can be formed.
- (2) Student organizations as referred to in paragraph (1) shall be organized from, by, and for students.
- (3) Establishment of student organizations as referred to in paragraph (1) must obtain permission from the Rector.
- (4) Student organizations referred to in paragraph (1) may use ITK-owned facilities responsibly by following applicable rules and regulations.
- (5) Further provisions regarding student organizations are regulated by Rector's Regulation.

Article 76

- (1) ITK Alumni are students who graduate from an education program organized by ITK.
- (2) ITK Alumni share responsibility in maintaining ITK's good name and play a role in developing ITK.
- (3) The organizational structure and work procedures of the ITK alumni organization are regulated by the Statutes and By-laws of the ITK alumni organization.

CHAPTER IX

FACILITIES AND INFRASTRUCTURE

Article 77

- (1) The facilities and infrastructure owned by ITK are utilized for the benefit of the fulfillment of the three pillars of higher education.
- (2) The facilities and infrastructure as referred to in paragraph (1) are property of the state.
- (3) The facilities and infrastructure as referred to in paragraph (1) are managed in accordance with the provisions of the legislation.
- (4) Further provisions regarding the management of facilities and infrastructure are regulated by the Rector's Regulation in accordance with the provisions of the legislation.

Article 78

- (1) ITK's infrastructure and facilities are obtained through funds originating from:
 - a. Central government;
 - b. local government;
 - c. public, business world, industrial world, foreign parties; and / or
 - d. other legal and non-binding sources.

(2) Management and utilization of the facilities and infrastructure as referred to in paragraph (1) shall be carried out in accordance with statutory provisions.

CHAPTER X BUDGET MANAGEMENT

Article 79

- (1) Budget planning is arranged based on statutory provisions.
- (2) The ITK budget plan is proposed by the Rector to the Minister.
- (3) Financial management is carried out based on the principles of efficiency, effectiveness, transparency, and accountability.
- (4) ITK prepares accountability reports on budget management in accordance with statutory provisions.
- (5) Accountability reports of ITK budget management are audited by internal and / or external auditors in accordance with statutory provisions.

CHAPTER XI COLLABORATION

Article 80

- (1) ITK can carry out academic and / or non-academic collaboration with stakeholders, both national and international.
- (2) The collaboration as referred to in paragraph (1) aims to improve innovation, quality, relevance, efficiency, and effectiveness of the implementation of the three pillars of higher education.
- (3) The collaboration referred to in paragraph (1) shall be carried out with the following principles:
 - a. prioritizing the interests of national development;

- b. respect for quality equality;
- c. mutual respect;
- d. win-win solution;
- e. resulting in an increase in the quality of education;
- f. sustainable; and
- g. consider the diversity of cultures that are cross-regional, national and / or international.

(4) Academic collaboration as referred to in paragraph (1) may take the form of:

- a. education, research, and community service;
- b. internal quality assurance;
- c. twinning program;
- d. joint degree;
- e. double degree;
- f. transfer and / or acquisition of credit numbers and / or other similar units;
- g. the assignment of senior lecturers as supervisors at universities that need guidance;
- h. Lecturer and / or Student exchange;
- i. joint use of various resources;
- j. apprenticeship;
- k. publication of scientific periodicals;
- l. holding joint seminars; and / or
- m. other forms deemed necessary.

(5) Non-academic collaboration as referred to in paragraph (1) may take the form of:

- a. utilization of assets;
- b. fundraising business;
- c. intellectual property rights services and royalties; and / or
- d. other forms in accordance with statutory provisions.

(6) Further provisions regarding collaboration as referred to in paragraph (1) shall be regulated by Rector Regulation in accordance with statutory provisions.

CHAPTER XII

INTERNAL QUALITY ASSURANCE SYSTEM

Article 81

(1) ITK implements an internal quality assurance system in an effort to continuously improve ITK quality.

(2) The internal quality assurance system is implemented through setting of quality standards, implementing quality standards, evaluating quality achievements, and improving quality standards.

(3) The internal quality assurance system is coordinated by the Research Institute, Community Services, and Education Quality Assurance.

(4) Further provisions regarding the internal quality assurance system are regulated by the Rector Regulation in accordance with statutory provisions.

Article 82

(1) Accreditation is carried out to determine the feasibility of a certain Study Program and ITK institution.

(2) Accreditation is the responsibility of all elements to gain public trust and demonstrate the ability to deal with the development of art, science, and technology.

(3) Department leaders and institute leaders are technically responsible for developing quality and accreditation of study programs and institutions.

Article 83

(1) Public accountability of ITK consists of academic accountability and non-academic accountability.

(2) Public accountability must be realized at least by:

- a. provide educational services that at least meet the National Standards of Higher Education;
- b. organize higher education governance based on the best practices that can be accounted for; and
- c. prepare ITK financial reports on time, in accordance with applicable accounting standards, and be audited by the Internal Audit Unit and the functional supervisory apparatus.

Chapter XIII

FORM AND PROCEDURES FOR REGULATIONS ENACTMENT

Article 84

- (1) The form of regulations and decisions that apply in ITK consists of:
 - a. legislation;
 - b. Senate Regulation; and
 - c. Rector Regulation;
 - d. Rector Decree.
- (2) The procedure for establishing regulations and decree within ITK as referred to in paragraph (1) letter b, letter c, and letter d shall be regulated by Rector Regulation in accordance with the provisions of the legislation.

CHAPTER XIV

FUNDING AND WEALTH

Article 85

- (1) Sources of funding for ITK education come from:
 - a. Central government;

- b. local government;
- c. public; and
- d. other legal and non-binding sources.

(2) Sources of funding obtained from the public as referred to in paragraph (1) letter c shall constitute the acquisition of funds originating from:

- a. Student education fees;
- b. entrance examination fees;
- c. the results of cooperation in accordance with the role and function of the ITK;
- d. results of the utilization of facilities and infrastructure;
- e. donations and grants from individuals; and / or
- f. other legal and non-binding sources of income.

(2) Further provisions regarding the use of funds originating from the public are regulated in accordance with the provisions of the legislation.

Article 86

(1) ITK assets include movable objects, immovable objects, and intellectual property that are owned by the government and managed by ITK.

(2) ITK assets as referred to in paragraph (1) shall be utilized for the implementation of the three pillars of education and the development of ITK.

(3) ITK assets as referred to in paragraph (1) are managed transparently and accountably in accordance with statutory provisions.

(4) Funds obtained from the utilization of ITK assets as referred to in paragraph (1) constitute of non-tax state revenue.

(5) ITK assets as referred to in paragraph (1) cannot be transferred or guaranteed to other parties in accordance with statutory provisions.

CHAPTER XV

OTHER PROVISIONS

Article 87

(1) Changes to the statute can be made to adjust the needs of developing education, research, community service, and / or ITK development.

(2) Changes to the ITK statute as referred to in paragraph (1) shall be carried out in a meeting attended by the representatives of the ITK.

(3) Representatives of the ITK as referred to in paragraph (2) consist of:

a. 9 (nine) representatives of Senate member;

b. Rector;

c. 2 (two) representatives of the Internal Audit Unit; and

d. 1 (one) representative of the Advisory Council's member.

(4) the decision making for the changes to the ITK statute is based on deliberation to reach consensus.

(5) In the case of deliberation to reach consensus as referred to in paragraph (4) is not reached, decision making is carried out through voting.

(6) Amendments to the statutes that have been approved in the meeting as referred to in paragraph (2) are submitted to the Minister for confirmation.

CHAPTER XVI

TRANSITIONAL PROVISIONS

Article 88

(1) All existing members continue to carry out their duties until they are conformed to this Ministerial Regulation.

(2) All academic and non-academic activities in ITK will continue to be carried out until they are conformed to this Ministerial Regulation.

(3) Adjustment of members as referred to in paragraph (1) and adjustment of the implementation of academic and non-academic activities as referred to in paragraph (2) shall be made no later than 1 (one) year after this Ministerial Regulation is enacted.

CHAPTER XVII

CLOSING

Article 89

This Ministerial Regulation shall come into force on the date of promulgation.

For public cognizance, this Ministerial Regulation shall be promulgated by placing it in the State Gazette of the Republic of Indonesia.